



Vendor Application

Saturday, December 3rd and Sunday, December 4th 2022

10:00am – 4:00pm

Please complete this application and email to fair@coombsfair.org, drop off to our office at 1014 Ford Rd, Coombs (drop box outside of Activity Hall), or mail to PO Box 195, Coombs, BC V0R 1M0.

Business Name (please write above this line)		
Contact Person	Website or Social Media Accounts	
Email Address	Phone	
Mailing Address	City	Postal Code

Describe what you are selling in detail, including production methods (please attach photos):

Cost: Space requests will be accommodated on a first come first served basis. Electrical access is subject to availability and vendor must provide their own power cord.

Indoor with Power 8' space	<input type="checkbox"/> Saturday, December 3 rd <input type="checkbox"/> Sunday, December 4 th	\$85
	<input type="checkbox"/> Both days	\$140
Indoor 8' space	<input type="checkbox"/> Saturday, December 3 rd <input type="checkbox"/> Sunday, December 4 th	\$70
	<input type="checkbox"/> Both days	\$120
Barn 8' space, No power	<input type="checkbox"/> Saturday, December 3 rd <input type="checkbox"/> Sunday, December 4 th	\$65
	<input type="checkbox"/> Both days	\$110
Outdoor with power 10'x10' space	<input type="checkbox"/> Saturday, December 3 rd <input type="checkbox"/> Sunday, December 4 th	\$75
	<input type="checkbox"/> Both days	\$110
Table	<input type="checkbox"/> 8' table #__ <input type="checkbox"/> 6' table #__	X \$10

Total payment: _____

TERMS AND CONDITIONS

1. We reserve the right to select vendors based on the product quality and/or to ensure that we have a suitable variety of products. Preference will be given to local artisans or crafters who personally make their own products and/or produce the raw materials that go into them. Product prices should be a retail for-profit price (no dumping).
2. Registration form and payment must be received for space to be considered reserved. 30 day notice of any cancellations are required. The Arrowsmith Agricultural Association(AAA) reserves the right to cancel this event at any time. If this event is cancelled, refunds will be issued, and the AAA will not be responsible for any claims arising from such cancellation.
3. Hall access for vendor setup: Friday, December 2nd, from 6:00pm-8:00pm and Sat/Sun December 3rd/4th at 8:00am.
4. Vendors must unload their vehicle and then immediately remove it from the prime parking/unloading area to allow other vendors access. **All vendor vehicles must be moved by 9:30 am to designated vendor parking area.**
5. Tables must be covered and skirted by the vendor. Extra stock must be kept tidy and out of sight when possible. Products and/or display must not overflow into the aisles in a manner that will obstruct the flow of traffic or another vendor's space. Tables and painted walls may not be tacked, taped or stapled.
6. Every Retail Vendor shall indemnify the Arrowsmith Agricultural Association harmless of all costs, claims, demands, charges, and expenses whatsoever it incurs, suffer or to be put to reason of accidental death or any personal injury or damage to personal property suffered by reason of machinery or other product or exhibit used by a Retail Vendor. The vendor shall defend any and all actions and pay all legal charges or expenses arising.
7. **All vendors must remain in place until 4:00 PM on each day booked, and agree to not pack up or remove goods prior to that time.**
8. Vendors of food follow the "Guideline for the Sale of Foods at Temporary Food Markets," including documentation from Island Health for any high-risk food products (preserves, dairy, eggs, meat). All food must be properly packaged for sale and not for immediate consumption.
9. The Arrowsmith Agricultural Association, its staff, directors, and volunteers will NOT be responsible for injury to vendors, or damage/theft of vendors' property during any part of the event.

I have read and agree to the terms and conditions – by signing this agreement, you, the vendor, agree to abide by the terms and conditions contained on this document.

Total Payment Received	Receipt #	Date Received
Signature		Date

Thank you for participating!

All proceeds from vendor booth rentals support the operations of the Coombs Fairgrounds!